

**U.S. DEPARTMENT OF COMMERCE  
NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY  
NATIONAL ADVISORY COMMITTEE ON WINDSTORM IMPACT REDUCTION  
MEMBERSHIP BALANCE PLAN**

- (1) Name.** National Advisory Committee on Windstorm Impact Reduction (NACWIR)
- (2) Authority.** Public Law 108-360, Title II, codified at 42 U.S.C. §§ 15701-15707, as amended by Public Law 114-52.
- (3) Mission/Function.** The function of the NACWIR is to act in the public interest to assess: trends and developments in the natural, engineering, and social sciences and practices of windstorm impact mitigation; the priorities of the Strategic Plan for the National Windstorm Impact Reduction Program (NWIRP or Program); the coordination of the Program; the effectiveness of the Program in meeting its purposes under section 204 (42 U.S.C. § 15703) of the National Windstorm Impact Reduction Act of 2004, as amended, (Public Law 114-52 § 3); and, any revisions to the Program which may be necessary. In addition, the Committee shall report to the Director of the National Institute of Standards and Technology (NIST) at least once every two years on the assessments, and its recommendations for ways to improve the Program.
- (4) Points of View.** As outlined in the authorizing statute, the Committee shall consist of not fewer than 7 nor more than 15 members. To ensure adequate consideration of the many relevant perspectives and stakeholders, the NIST Director will seek to appoint NACWIR members who represent the wide diversity of technical disciplines, competencies, and communities involved in windstorm impact reduction. Given NACWIR's primary focus on windstorm impact reduction, members are expected to be drawn from communities having an interest in the Program, including, but not limited to, representatives of research and academic institutions, industry standards development organizations, emergency management agencies, State and local government, and business communities, including the insurance industry, and who are qualified to provide advice on windstorm impact reduction and represent related scientific, architectural, and engineering disciplines.

No employee of the Federal Government can serve as a member of the Committee. Members serve as Special Government Employees. Members serve at the discretion of the NIST Director.
- (5) Other Balance Factors.** Members are selected on the basis of established records of distinguished service in their professional community and their knowledge of issues affecting the Program.
- (6) Candidate Identification Process.** NIST uses a nomination process to identify candidates for the NACWIR. Nominations are solicited through a Federal Register Notice, a website notice, outreach to professional associations, and meetings with stakeholders to ensure that the Committee has a qualified and diverse pool of applicants. In addition to these efforts to ensure diversity on the NACWIR, NIST will consult with its NWIRP partner agencies before naming potential NACWIR

members. Candidates may be nominated by their peers or may self-nominate. NIST requests that the nomination include a resume or biographical sketch, which specifically identifies the expertise of the individual being nominated. Candidates are grouped by their area of expertise. Within each expertise group, a list of highly qualified candidates is developed and prioritized based upon a review of the candidates' qualifications by the NWIRP Working Group (composed of one or more representatives from the National Science Foundation, The National Oceanic and Atmospheric Administration, The National Institute of Standards and Technology, and the Federal Emergency Management Agency), the NWIRP Director, and the NIST Engineering Laboratory (EL) Director. Qualifications considered include: scientific and technical expertise in selected areas, professional experience, and stature within the professional community. From the list of highly qualified candidates, the NIST Engineering Laboratory (EL) Director selects one or more candidates for further consideration to fill vacancies on the committee. These candidates are contacted to ascertain their willingness and ability to serve if selected. The NIST EL Director will recommend the list of nominees to the NIST Director who makes the final decision for appointment.

The Director of NIST shall appoint the Chair from among the members of the Committee. The Chair's tenure shall be at the discretion of the Director of NIST. The term of office of each member of the Committee shall terminate on September 30, 2017, as the Committee terminates on that date in accordance with section 4 of P.L. 114-52, codified at 42 U.S.C. § 15704.

- (7) Subcommittee Balance.** NIST or the Committee may establish subcommittees from among its members as may be necessary, subject to the provisions of the Federal Advisory Committee Act and its implementing regulations, and applicable Department of Commerce guidance. Any subcommittees established must report back to the parent committee, and must not provide advice and work products directly to the agency.

- (8) Other.** N/A

- (9) Date Prepared/Updated.** Prepared November 5, 2015/Updated February 10, 2016